XX Month 2020

President & Board

The Civil Affairs Association

4376 Ferncreek Drive

Fayetteville, NC 28314-2525

SUBJECT: Nomination for Sergeant First Class XXXXXX to be awarded the General Winfield Scott Bronze Medallion

I would like to nominate SFC XXXX for the General Winfield Scott Award Bronze medallion. SFC XXXX distinguished himself through exceptionally meritorious service to the Civil Affairs Regiment and the United States Army while serving in a number of positions.

Below are a few highlights of significant contributions while assigned to the Regiment:

1. Provide 3-4 bullets of her contributions. Do not go over two pages. From 2010-2012, SFC XXXXX served as the CMOC NCOIC in CJSOTF-AP. In this capacity, she personally restored essential services to the entire country of Iraq.
2. In her spare time, SFC XXX created a civil information management (CIM) software system that solves the regiment’s CIM problems.
3. From 2019-2020, SFC XXXX helped facilitate a peace agreement with the Taliban in Afghanistan.

I am currently a Life Member of the CA Association and SFC XXXX is a member as an active member. I can be contacted at mobile +1-XXX-XXX-XXXX or email: majorawesome@gmail.com.

 First Name Last Name

 MAJ, CA

 Commanding